



INTERVIEW PREPARATION

for Woodland Park Zoo



FORMAT

Your first round interview will be a phone call with one of the zoo recruiters.

All following interviews will be committee interviews with the Hiring Manager and other zoo team members.



INTERVIEW LENGTH

The first round phone interview will last between 15 and 30 minutes, depending on the position you are being interviewed for, including time for any questions you may have.

Committee interviews will be between 45 and 60 minutes in length.

If you are running late or need to cancel, please reach out to careers@zoo.org

SETTING UP YOUR SPACE

Pick a quiet spot, where you are sitting up right.

Create a quiet space (we suggest muting your phone, avoid eating and limit interruptions).

Make sure you are well lit (we recommend sitting by open blinds or near a light source).

Clothing should reflect your personality and be welcoming to all audiences, without being overly casual.

OTHER TIPS

Ensure your phone and laptop are fully charged.

Smile and relax! A job interview is your chance to also assess if the role and Woodland Park Zoo is the right fit for you.

Be prepared! Review the commonly asked questions on the next page, as well as the organization's mission.

Showcase your excitement for the role.



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ORGANIZATIONAL MISSION: Woodland Park Zoo saves wildlife and inspires everyone to make conservation a priority in their lives.

COMMONLY ASKED INTERVIEW QUESTIONS

Please give me a brief overview of your relevant experience.

Why did you choose to apply for this position?

Tell me about a career accomplishment or project you're proud of and why it was impactful for you.

How do you gain the trust and respect of your co-workers and supervisor?

EXAMPLE QUESTIONS TO ASK US IN YOUR INTERVIEW

How does this role contribute to the zoo's mission of conservation?

How do you see this role interacting with the manager? With the team?

What does success look like at 30 days? 6 months? 1 year?

What are the winning attributes that you need in this person?

What does the team structure look like for this position?

What is the schedule you are hiring for?

What does the day to day look like for this role?

What other teams does someone in this role collaborate most with at the zoo?

How does this role contribute to the ongoing DEAL action plan of the zoo?