



# ZOO UNIVERSITY

## CAMP LOGISTICS

*Summer 2017*

### Welcome to Zoo University Summer Camp 2017!

Please review the following information, which is also available online at [www.zoo.org/education/camps/info](http://www.zoo.org/education/camps/info).

#### What to Wear

- **T-shirts:** Zoo U campers wear name tags but are not provided with zoo camp t-shirts.
- **Leave at Home:** Campers will play and get dirty during their time at the zoo, so delicate clothing such as skirts or dresses are not advised.
- **Label Everything:** Unfortunately, things will often get misplaced at camp so we ask that you please label all of your child's belongings.
- **Raingear:** Although we enjoy mostly beautiful days during summer camp, please make sure your child comes prepared in case of inclement weather. As long as it is safe we will be outside on zoo grounds, regardless of rain, wet and muck!
- **Footwear:** Closed-toe shoes are strongly recommended. Flip flops are not advised as they may make it difficult to walk, run and play. We also recommend bringing waterproof boots and a change of socks just in case.

#### Snacks & Lunch

Campers should bring two (2) snacks and a lunch that does not require heating or refrigeration.

We recommend healthy snacks that will provide energy to get through the day (sugary snacks drain energy quickly). Due to a high prevalence of nut allergies, we ask that you please consider "no nuts" snacks and lunches.

All concessions and snack machines are off limits during camp, however campers and their families are welcome to shop at the Zoo Store before or after camp, based on store hours.

#### Medication

If your child requires medication to be administered while at camp, please call 206.548.2424 x3 to arrange the details. In order for zoo personnel to administer medication, state law requires a signed note from a physician with administration instructions or pharmaceutically labeled medication indicating dosage, frequency, etc.

#### Contacting the Zoo

Camp staff may be reached by calling 206.548.2424 x3. Please note that during our busy summer months, it may be necessary for you to leave a message (which will be returned as soon as possible). To reach a staff member immediately or in case of an emergency, call 206.548.2555.

#### How to Request Early Check-Out

Please notify us *in advance* of any early departures so that we can arrange to have your camper ready for check-out when you arrive. Due to the massive logistics involved at the end of the camp day, we are unable to facilitate early departures *after* 3:30. For *all* early departures please go to the zoo's South Entrance and the admissions staff will direct you to the Education Center to check out your camper.

#### Extended Day

Please see our website for information and rates at [www.zoo.org/education/camps/ExtendedDay](http://www.zoo.org/education/camps/ExtendedDay).  
(Please note that there is no morning extended care on the first day of camp)

### Camp Check-In & Check-Out Schedule

Camp Duration	Check-In	Check-Out
Full-Day	8:55 a.m. - 9:10 a.m.	3:55 p.m. - 4:10 p.m.

### Drop-Off Location

**All Zoo U** check-in/out takes place at the north end of the zoo at the Bear Lot, located at the intersection of **Evanston Ave N & N 59th St.** (See detailed instructions and map on following page).

Uniformed camp staff will be stationed at check-in areas, and you are welcome to escort your child to their camp group. Please never leave your child alone until they have been checked in by camp staff.

### Late Arrivals

For *all* late arrivals please go to the zoo's South Entrance and the admissions staff will direct you to the Education Center to check in your camper.

### Check-Out Locations

Unless your child is enrolled in our Extended Day program, check-out will be in the same location as check-in. We ask that you please wait outside of the zoo even if you arrive early.

Our check-out process is designed to ensure the safety of all campers. For security reasons, please *do not* leave with your child unless you have been formally checked out by camp staff. We make every effort to run check-out as smoothly and efficiently as possible, and we appreciate your patience if the process takes additional time.

Our extended afternoon care is held in the Education Center from 4:10-5:30 p.m. At the door, please ring the bell and a staff member will arrive shortly (Note: North end campers in extended day may not arrive at the education center until 4:20 due to travel time from the north end).

### Late Check-Outs & Late Fees

If you know in advance that you will be late picking up your child, please notify us at 206.548.2555 or [camps@zoo.org](mailto:camps@zoo.org). If you more than five (5) minutes late your child will join the extended day program at the Education Center at the zoo's south end and you will be charged for extended day.

Extended Day ends promptly at 5:30 p.m. Arrivals after that time will be charged a late fee of \$1.00 per minute up until 5:45 p.m., at which time the late fee increases to \$3.00 per minute. Late fees must be paid by cash, check or credit card at the time of pick-up. The camp clock will be used to determine late fees.

### Kid Code

This is the "password" that allows your child to be checked out from camp. Every parent must provide a Kid Code for their child. The Kid Code should be treated like a private password. Please do not tell your child the code. If your child does know his/her Kid Code, please explain how important it is to not say it out loud or shout it to an adult picking them up. Kid Codes ensure our check-out process is fast, simple and safe.

- Kid Codes are a one or two word code
- Kid Codes should not be the child's name (or nickname) or a parent name (name of a pet, etc. is okay)
- Kid Codes are preferably an English word

If a person arrives to pick-up your child and does not know the Kid Code we will need to contact you or a person listed as an emergency contact list to obtain permission to release your child. If the person coming to pick up your child is listed as an emergency contact on the medical form, a valid driver's license can be used to confirm identity if the Kid Code has been forgotten.

### Self-Check-Out

Zoo U participants can check themselves out of camp to walk, bike or bus home as long as zoo staff are given a note by a parent/adult caregiver at drop-off. Notes sent in with campers cannot be accepted.

### Zoo U leaving zoo grounds

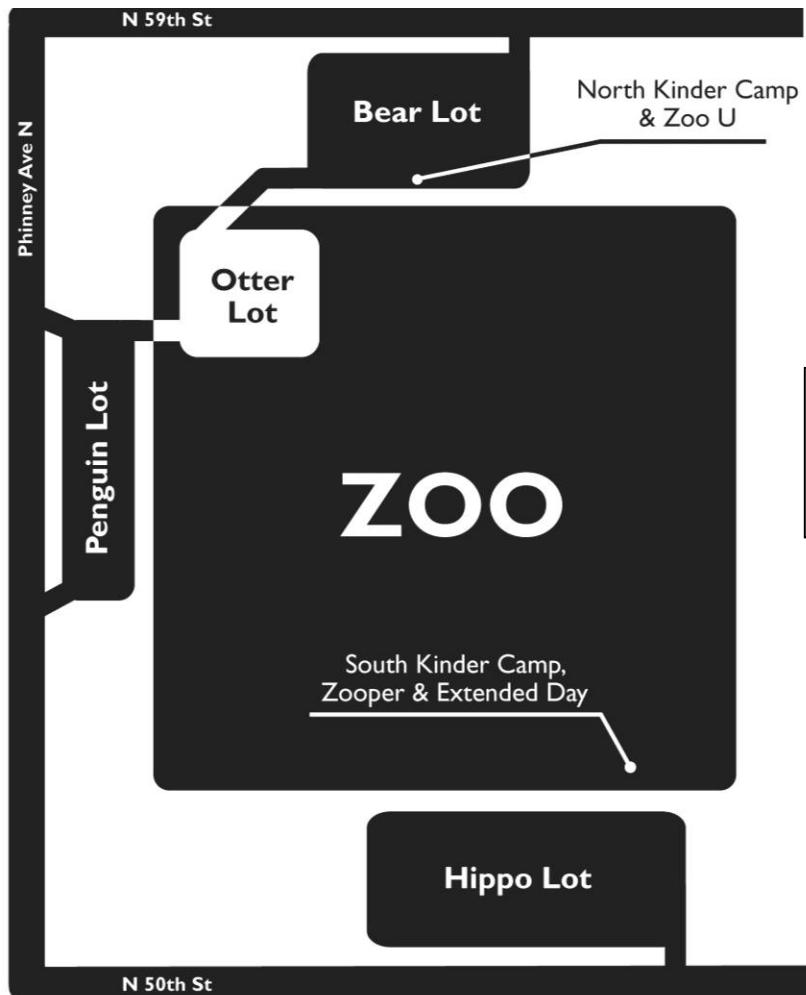
Because of zoo policies designed to protect the animals, some of the exciting activities in the current Zoo U curricula may require that the group go outside the zoo gates. In this case they will go to the public portion of Woodland Park or to the Rose Garden at the South Entrance of the zoo to complete the activity. Once completed, they will immediately return to the zoo. Please let us know if you have any problems with your child leaving the zoo's main grounds during this camp.

## DIRECTIONS & MAP

**North End – All Zoo U & Kinder North Camps** Check-in/out takes place at the north end of the zoo at the Bear Lot, located at the intersection of **Evanston Ave N & N 59th St.**

Please note: Late arrivals to the North End (after 9:10 a.m. for check-in and after 12:10 p.m./4:10 p.m. for check-out) will need to proceed to the Education Center Entrance (see below).

**South End – All Zooper Day & Kinder South Camps** Check-in/out takes place at the south end of the zoo at the Education Center entrance, located in the Hippo Lot at **N 50<sup>th</sup> St & Fremont Ave** (between the Rose Garden and the zoo's South Entrance).



#### Additional Questions?

- Website: [www.zoo.org/education/camps/info](http://www.zoo.org/education/camps/info)
- Phone: 206.548.2424 select option 3
- Email: [camps@zoo.org](mailto:camps@zoo.org)

